## How to Access the Scout Payment Log



Step One: Log into your Scoutbook Account

Step Two: Select your Scout from the list of options on your "My Dashboard"?

☆ Administration	
My Account	
My Merit Badge Counseling	My Units
So Quick Entry for MB Counselors	Pack 124      St leac Jonus Roman Catholic Church
Edit Merit Badges for MB Counselors	> * * Troop 729 B
Print Blue Cards	American Legion Post # 22
Send Message for Counselor	Troop 1729 GAP American Legion Post#22
J MB In Progress - MBC View	>
My Family	
Charlotte	(7%) x
	0% >

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Step Three: Scrolling below the scouts information, you will find the Scout's Payments Log. From this screen you can see how much is owed. In this example Charlotte owes zero dollars.

Edit Profile >	
Edit Extended Information	
Charlotte's Membership 942d >	
Charlotte's Payments Log \$0.00	
Charlotte's Connections S	
Quick Entry 👸 🔶	
Charlotte's Advancement >	
Charlotte's Awards	
	Edit Profile   Edit Extended Information   Edharlotte's Membership   Charlotte's Nembership   Stone   Charlotte's Connections   Quick Entry    Charlotte's Advancement   Charlotte's Awards

Step Four: By clicking on Payment log, it will open a detailed payment log of charges and payments.

	-
+ Add CSV >	\$0.00
Apr 28, 2024 Ravens Money Paid in Full	+\$50.00
Apr 28, 2024 Summer Camp- Deposit Deposit 50.00 from Ravens Cash	+\$50.00
Apr 28, 2024 Summer Camp 2024 Please pay by Venmo: Towson-TroopsBSA or Check Payable to: Troop 729	-\$450.00
Apr 22, 2024 Summer 350 payment + 50 deposit + 50 Raven cash= 450	+\$350.00

## Step 5A: PAYMENT OPTIONS

The troop accepts payments via check, cash or Venmo.

- Venmo: @Towson-TroopsBSA
- Check: payable to "Troop 729"

Step 5B: Question concerning charges or payment should be director the Troop Treasurer at the following email address: troops729and1729@gmail.com